

## CREATIVE EXPERIENCE

### Netflix Animation

OCT 2020 - PRESENT

Assistant to the Producer - working on an upcoming animated series

### *To Capture a Moment* - An Original 2D Animated Short Film

APR 2019 - MAY 2020

Director, Writer, Producer, Animator

- Pitched an original concept, characters, and story through a 20-minute presentation for faculty committee approval
- Led a team of artists, voice actors, and musicians in creating a 3.5-minute 2D animated short film
- Tracked the schedule, \$1000 budget, and team's progress through an 11-month production pipeline

### Illumination Entertainment

JUNE 2018 - AUG 2018

Development Intern

- Generated daily script coverage on writing samples/project submissions for Creative Executives and the EVP, Development
- Tracked emerging talent (writers, comedians, artists, musicians) and conducted research for possible Illumination projects
- Covered the desk of various Executive Assistants by organizing schedules, rolling calls, managing emails, and aiding the Execs

### Academy of Motion Picture Arts and Sciences

JUNE 2018 - AUG 2018

Academy GOLD Talent Development and Inclusion Program

- Selected as one of 107 interns to participate in the film industry internship enhancement program
- Attended interactive workshops, panels, member screenings, and networking mixers
- Received 8 months of individual mentorship by screenwriter Meg LeFauve (*Inside Out*, *Captain Marvel*)

### Additional Student Projects

AUG 2015 - MAY 2018

6 animated shorts (Writer, Director, Producer, Animator), 3 live action shorts (PA), 1 live action series (Producer)

## RELATED EXPERIENCE

### USC Division of Animation & Digital Arts

JAN 2019 - MAY 2020

Administrative Assistant & Animation Librarian

- Managed the front desk and eased in-person and electronic communication between faculty, staff, students, and visitors
- Directly aided the Departmental Administrative Staff with day-to-day organizational and social media tasks
- Logged and tracked 200+ books and DVDs; Recommended material for the students' specific interests

### The InBetweens - USC Undergraduate Animation Student Council

MAY 2017 - MAY 2018

President/Co-Founder

- Spearheaded weekly meetings with students, faculty, alumni, and/or industry professionals
- Organized 25 social and professional events featuring guest speakers, workshops, and studio tours

## SKILLS

Written & Verbal Communication, Schedule & Database Management, Note Taking, Multitasking, Asset Tracking, Screenwriting, Proofreading, Script Coverage, Video & Animatic Editing, Animation Production (2D & CG)

## SOFTWARE

Microsoft Office (Word, Excel, Powerpoint, Outlook), Google Suite (Gmail, Calendar, Drive, Docs, Sheets), Apple iWorks Suite, Final Draft, Adobe Creative Cloud (Acrobat, Photoshop, Illustrator, Premiere, After Effects), TVPaint, Zoom, Skype

## AWARDS

Official Selection in 7 international film festivals (2017-2018), 1st place in USC Feminist Media festival (2017)

## EDUCATION

### University of Southern California - School of Cinematic Arts

AUG 2016 - MAY 2020

Bachelor of Arts - Animation & Digital Arts; Screenwriting emphasis; GPA: 3.85; Magna Cum Laude

### Studio Arts College International - Semester Abroad in Florence, Italy

SEPT 2018 - DEC 2018